



AASECT CE Provider Categories and Expectations

An AASECT Continuing Education (CE) Provider is an individual or organization, approved by AASECT and committed to providing education that meets AASECT standards for helping individuals earn or maintain their AASECT Certification credential. AASECT CE Providers are responsible for properly representing all AASECT guidelines, procedures, and standards.

Individual Provider – An Individual Provider must be an AASECT Certified Member and must present at least 80% of the training of each event. (Note: if you are presenting your training with a partner who is presenting more than 20% of the total material you must apply to be an Organizational Provider.)

Organizational Provider I – An individual, group of individuals, private training center, school, accredited university/college, or other organization. Organizational Providers must have an AASECT Certified Member overseeing the planning of all training. The Organizational Provider I offers **40 or fewer AASECT CE credits per year** and uses more than one expert to deliver the training.

Organizational Provider II – An individual, group of individuals, private training center, school, accredited university/college, or other organization. Organizational Providers must have an AASECT Certified Member overseeing the planning of the training. The Organizational Provider II offers **more than 40 AASECT CE credits per year** and uses more than one expert to deliver the training.

Procedural Guidelines:

- AASECT CE Providers must maintain documentation of programs offered **for seven years**, including:
 - Program Objectives
 - Syllabi/Outlines
 - Evaluations
 - Rosters

This seven-year requirement aligns with the AASECT Code of Ethics and members' needs for certification renewal. AASECT may conduct periodic reviews of CE Provider's documents, as part of the process of evaluating training.

- Once an event has concluded, AASECT CE Providers must collect an evaluation from each attendee. Once the evaluation has been collected, the AASECT CE Provider can send the attendee a PDF version of the CE Provider's personalized AASECT CE Certificate.
- AASECT CE Providers are not required to submit event information to AASECT until their renewal (every 2 years).



- If you would like your event(s) advertised on the AASECT Website, complete the AASECT *Web Posting Form* and return to ce@aasect.org. Your event(s) will then be added to the AASECT CE calendar on the aasect.org website.

Advertising and CE Credits

When advertising your events, please use the following verbiage:

- “This program meets the requirements of the American Association of Sexuality Educators, Counselors and Therapists (AASECT) and is approved for ____ CE credits. These CE credits may be applied toward AASECT certification and renewal of certification.”

When calculating CE credits, please use the following information:

- 60 minutes = 1 CE credit; 90 minutes = 1.5 CE credits.
 - Each credit hour must have one learning objective
 - Increments of, 15 or 45 minutes are not permitted for 0.25 or 0.75 credits. For example, a segment scheduled for 1 hour 15 minutes will count as 1 credit; a segment scheduled for 1 hour 45 minutes will count as 1.5 credits.

AASECT Certification Disclaimer

Please note, AASECT Certification is not automatic. In all cases, the Certification Committee determines whether or not AASECT certification is awarded.

The Certification Committee recommended and the BOD approved the following disclaimer. Please put this wording on your on-line advertisements, brochures and other training materials:

“Completion of this program does not ensure or guarantee AASECT certification. For further information please contact info@aasect.org.”



Acknowledgement of Stipulations and Liability Release for AASECT Approved Providers

The American Association of Sexuality Educators, Counselors and Therapists does not assume in any way, financial, legal or any other liability for programs conducted by providers. As an AASECT Approved Provider, you/your organization are expected to:

- Abide by the stipulations as outlined.
- Carry out marketing, promotion, and educational instruction in a professional way, consistent with the ethical/professional standards of AASECT.